Walter H. Gage Memorial Fund

Walter Gage served many areas of UBC for more than 50 years, five as president. He was fondly known as the "Dean of Everything". He impressed students with his superior teaching, his ability to remember names throughout the years, his concern for the individual, and his legendary helping hand. He was particularly interested in developing student aid programs and often gave financial aid to students from his own pocket. His generosity cut across all faculties at UBC and left an indelible mark.

APPLICATIONS

Applications must be made by a student. It is the applicant's responsibility to ensure that the application is received in full. Please see the checklist of items that must accompany this form.

Applications should be submitted in person or by email at least 4 weeks in advance of the event. Applications received after an event has occurred will be declined.

CRITERIA

The fund supports student individual or group projects and activities that are of broad interest to students and enhance the reputation of UBC. The fund is administered by a Committee, which is comprised of university staff, students, faculty and alumni.

The Walter H. Gage Memorial Fund Committee may allocate up to $2,000 per project. Other funding sources should be secured, and it is expected that revenue will including personal contributions of students to cover a portion of their own expenses.

The Committee does not fund field trips, graduate student travel, participation in non-student conferences or any project that is part of the academic curriculum.

A brief written report and final financial statement must be submitted to the Committee after the project has been completed.

CONTACT

Walter H. Gage Memorial Fund Committee
Office of the Vice President, Students
6328 Memorial Road
Vancouver, BC V6T 1Z2
Tel: 604.822.3644 Email: vpsassist@mail.ubc.ca

CHECKLIST

1. PERSONAL INFORMATION OF APPLICANT
- ☐ Name
- ☐ Mailing address c/o UBC Faculty/Dept or AMS Club
- ☐ Telephone and Email address
- ☐ Faculty and year
- ☐ Club or group
- ☐ Title of position if applicable

2. GRANT
- ☐ Amount applied for
- ☐ Amount received last year from Walter H. Gage Memorial Fund

3. OUTLINE OF PROJECT
- ☐ Name of event
- ☐ Location
- ☐ Date
- ☐ Names of students involved or attending (for conference/competition), faculty and year of study
- ☐ Brief description of event and its purpose

4. FINANCIAL STATEMENT/BUDGET

Revenue
- ☐ List amounts and sources of revenue (indicate anticipated or confirmed)
- ☐ List amount of personal contribution(s) made by applicant(s)
- ☐ List contribution received from faculty, student association and/or club

Expenses
- ☐ For all costs in detail i.e. travel, registration, accommodation and meals if applicable
- ☐ For a team event or conference, a travel budget breakdown per delegate is required
- ☐ Size of shortfall/surplus

5. GENERAL INFORMATION
- ☐ State number of members in your organization
- ☐ Note the number of students who will directly benefit from this project
- ☐ Indicate how the project will benefit UBC and/or its students
- ☐ Explain the academic merit of the project and other pertinent information

6. RECOGNITION
Briefly explain how you will recognize the Walter H. Gage Memorial Fund and UBC.

7. SUPPORTING DOCUMENTATION
Letter of support from dean, director or department head if applicable; or written support from Alma Mater Society if an AMS club.

8. PAYMENT DETAILS REQUIRED
The transfer of funds will be to UBC faculty/school/department account OR via AMS Club account.

- ☐ Transfer funds to _____

  Faculty/School/Department

  _____
  Must provide: Dept Finance Contact Name and Email

- ☐ OR Cheque payable to AMS c/o_____

  Club Name and Club Number

I/we agree to return any surplus funds not used for the purposes stated in the application.

I/we agree to abide by the terms and conditions as stated in this application. The information submitted is true and the correct to the best of my/our knowledge.

Name	Signature	Date